

TEENAGE VENTURES PRESENTS
YOUTH CONTENT CREATION & EMPOWERMENT WORKSHOP
PARTICIPANT AGREEMENT & MEMORANDUM OF UNDERSTANDING

Powered by Ministry of Sports and Ministry of Science & Technology, Abia State.

Workshop dates	17, 18, 19 November 2026
Venue / online platform	E- Learning Library
Organising legal entity	Teenage Ventures
Participant route	☐ In-person ☐ Online

PART A — TERMS FOR ALL PARTICIPANTS

1. Purpose and participation

1.1 The workshop aims to equip young people with practical knowledge, skills and guidance in content creation, digital communication and personal empowerment.

1.2 The participant agrees to participate respectfully, follow reasonable instructions from organisers and facilitators, and use the learning activities for lawful and constructive purposes.

1.3 The organisers may make reasonable changes to the programme, speakers, session order, venue or delivery arrangements where necessary, and will communicate significant changes as soon as reasonably practicable.

2. Conduct, safety and safeguarding

2.1 Participants must treat other participants, facilitators and staff respectfully. Bullying, harassment, discrimination, threats, violence, disruptive behaviour and unlawful or offensive material are not accepted.

2.2 Participants must follow venue rules, online-session rules, safeguarding instructions and reasonable health and safety directions.

2.3 Participants must not independently record, livestream, photograph or distribute sessions, another participant's image, voice, personal information or work without the organisers' prior written permission and any consent required by law.

2.4 The organisers may restrict or end participation where reasonably necessary for safety, safeguarding, serious misconduct or disruption. Where practicable, the participant and, if under 18, their parent/guardian will be informed.

3. Official recordings, photography and image/voice consent

3.1 Official sessions may be photographed, filmed, audio-recorded or captured through online meeting software for documentation, teaching, educational resources, training, publicity and related organisational purposes.

3.2 Subject to applicable law and the consent recorded in Part D, the participant permits the organisers to capture and use their image, likeness, voice, comments and contributions in official workshop photographs, recordings and related materials. Uses may include websites, learning platforms, social media, presentations, reports, educational resources, promotional materials and fundraising communications.

3.3 This permission is granted without additional payment or royalty, worldwide and for the period permitted by applicable law. The organisers will not knowingly use the material in a misleading, defamatory or unlawful manner.

3.4 Anyone who does not consent to identifiable image/voice use must tell the organisers before the workshop. The organisers will explain reasonable alternatives, such as avoiding close-up images or keeping the participant off camera. This may limit involvement in some recorded activities but should not automatically exclude the person from unrelated learning.

4. Copyright and intellectual property

4.1 The participant keeps ownership of original work, materials, photographs, videos, designs, scripts, music, presentations or other intellectual property created before the workshop or independently outside official workshop activities (“Pre-existing Work” or “Independent Work”).

4.2 To the extent permitted by law, the participant assigns to the organising legal entity identified in this agreement all transferable copyright and other transferable intellectual property rights in original work created specifically as part of an official workshop exercise, assignment, challenge or activity (“Workshop Work”). This is intended to allow the organiser to reproduce, edit, adapt, publish, distribute, display, communicate, archive and use Workshop Work for educational, training, promotional, website, social media, course, reporting and fundraising purposes, in any media, worldwide, for the full term of the rights.

4.3 Where a right cannot legally be assigned, the participant grants the organiser a worldwide, royalty-free, transferable and sublicensable licence for the full term of that right to use the Workshop Work for the purposes in clause 4.2.

4.4 The organiser does not acquire ownership of Pre-existing Work or Independent Work merely because it is shown or discussed during the workshop. If Pre-existing Work is incorporated into Workshop Work, the participant grants the organiser a non-exclusive, worldwide, royalty-free licence to use that incorporated material as part of or in connection with the Workshop Work and its permitted uses.

4.5 Participants must not submit material that unlawfully copies another person’s work or uses third-party photographs, music, video, graphics, trademarks or other protected material without necessary permission or licence. Any third-party material must be identified to the facilitator.

4.6 The participant confirms, to the best of their knowledge, that submitted Workshop Work is their own original work or that they have the permissions needed to contribute it on these terms. This clause does not transfer ownership of general skills, knowledge, ideas, techniques or experience.

5. Personal information and privacy

5.1 The organisers may collect registration and participation information such as name, age, contact details, selected demographic or origin information, attendance, assessment results and parent/guardian or emergency contact details.

5.2 Information will be used for registration, communication, administration, safeguarding, attendance, assessment, selection for follow-on opportunities, certificates (if applicable) and appropriate records. A separate Privacy Notice should identify the responsible legal entity, purposes and lawful basis, retention period, data sharing, security measures and participant rights.

5.3 Participants must provide accurate information and notify the organisers of changes. The organisers should collect only information reasonably necessary and handle it in accordance with applicable data-protection law.

6. Expected outcome

6.1 The workshop provides learning and skills development; while it does not guarantee employment, income, business success, social-media growth, sponsorship or any particular outcome, it gives participants the opportunity to qualify for a three month mentorship to enable them succeed in this new endeavors..

6.2 Attendance or completion of workshop activities does not guarantee selection for mentoring, a device or any other award or benefit. But those who excel by merit in assignments given would qualify for mentorship.

7. General terms

7.1 The participant confirms that they have read and understood this agreement, had the opportunity to ask questions and agree to comply with the terms that apply to their route.

7.2 If any provision is unenforceable, the remaining provisions continue to apply to the extent permitted by law.

PART B — ADDITIONAL TERMS FOR IN-PERSON PARTICIPANTS

These terms apply only to participants attending physically at the workshop venue.

8. Attendance and assessment

8.1 In-person participants are expected to attend all three days, arrive on time, participate in practical sessions and complete exercises, tests, assignments or assessments communicated by facilitators.

8.2 Attendance, engagement, conduct and assessment performance may be considered when selecting participants for the post-workshop mentoring opportunity.

8.3 If unable to attend, the participant or parent/guardian should notify the organisers as soon as possible. Absence may affect eligibility for assessment-based opportunities.

9. Mentoring and device opportunity

9.1 The organisers intend to select up to 50 eligible in-person participants for three months of mentoring and given a specified device intended to support the development or launch of their social-media/content platforms.

9.2 This is a competitive opportunity, not an automatic benefit or guaranteed prize. Selection may consider attendance, engagement, conduct, completed work, assessment results, potential and any published criteria.

9.3 The organisers will communicate the selection process, timetable, mentoring conditions and device handover requirements. The number of places or support offered may be adjusted if funding, availability or circumstances require; material changes will be communicated.

9.4 Online participants are not included in the in-person assessment or selection route for these 50 mentoring places and devices.

10. Venue arrangements

10.1 Participants must comply with venue access, safety, supervision, photography and emergency procedures. Participants must not leave supervised activities without permission from the designated organiser or safeguarding lead.

10.2 Participants are responsible for their personal belongings. Nothing in this agreement excludes liability that cannot lawfully be excluded.

PART C — ADDITIONAL TERMS FOR ONLINE PARTICIPANTS

11. Online attendance and conduct

11.1 Online participants are responsible for having a suitable device, internet connection and reasonably quiet place to participate. The organisers are not responsible for personal data charges, internet outages or device problems.

11.2 Meeting links and access details are for the registered participant only and must be kept confidential. Participants must follow instructions about microphones, cameras, chat and screen sharing.

11.3 Online participants must not record, screenshot, livestream, copy or redistribute sessions, meeting links, teaching materials or another participant's contribution without prior written permission.

11.4 Participants should contact the organisers if they have a privacy, safety, accessibility or connectivity concern.

11.5 Online participants do not attend the in-person hall agreement signing and do not take part in in-person tests/assessments or the selection process for the 50 mentoring places and devices.

PART D — DECLARATIONS, CONSENTS AND SIGNATURES

In-person participants should sign the full agreement at the venue before workshop activities begin. Online participants should accept the applicable agreement during registration. A parent/legal guardian must complete the relevant sections for any participant under 18.

12. Adult participant declaration

I confirm that I am 18 years or older, that the information provided is accurate, and that I have read, understood and agree to the terms that apply to my participation route.

Participant full name	
Age / date of birth	
Email / phone	
Route	☐ In-person ☐ Online
Signature	
Date	

13. Recording and image/voice choice

Please select ONE:

- ☐ YES — I consent to the participant being photographed, filmed or audio-recorded and to use as described in clause 3.
- ☐ NO — I do not consent to identifiable image/voice use. I will notify the organisers before the workshop and follow the alternative arrangements provided.

Name: _____ Signature: _____ Date: _____

14. Organiser acknowledgement (for in-person registration)

Received by / role	
Date received	
Route verified	☐ In-person ☐ Online
Guardian consent checked	☐ Yes ☐ Not applicable
Recording preference recorded	☐ Yes ☐ No
Notes / accommodations	

APPENDIX 1 — SHORT ONLINE REGISTRATION ACCEPTANCE

“By submitting this registration, I confirm that the information I have provided is accurate and that I have read and agree to the Teenage Ventures Youth Content Creation & Empowerment Workshop Participant Agreement and the terms for my selected route. I agree to follow the workshop conduct rules, understand the organisers’ recording and intellectual-property terms, and understand that participation does not guarantee selection for mentoring or a device. If I am under 18, my parent or legal guardian must complete the required consent process before I participate.”

Suggested required checkboxes:

- ☐ I have read and agree to the Participant Agreement and Privacy Notice.
- ☐ I have selected my recording/image/voice consent preference.
- ☐ I confirm I am 24 or over,
- ☐ I understand online participants are not eligible for the in-person assessment-based mentoring/device selection.

Keep a record of the agreement version, acceptance date/time, participant route and recording preference.

APPENDIX 2 — SUGGESTED REGISTRATION FIELDS

- Full name
- Age or date of birth
- Email address and mobile number
- Participation route: in-person or online
- Gender, nationality, state of origin and LGA
- Emergency contact for in-person participants
- Recording/image/voice consent preference
- Agreement and Privacy Notice acceptance